

Pre-screening Criteria

The screening and selection process for the Arizona Court Appointed Special Advocate (CASA) Program is thorough and comprehensive. Because the Arizona CASA Program must ensure the safety of children, CASA volunteers must be of the highest integrity and above reproach. Personal behaviors which are in conflict with the laws or the policies of the program will result in an applicant being disqualified for consideration. Other areas which are seen to be in conflict with the philosophy of the program and laws of the state will be carefully reviewed at the time of processing. Service as a CASA volunteer is by grace and not by right.

Grounds for Denial/Certification of the applicant will occur when one of the following statements is true:

The county coordinator shall deny certification if, after ninety (90) days from the application date, any of the following are true:

1. The applicant has not completed any aspect of the application process.
2. The applicant has not been fingerprinted and the county coordinator has not received the criminal background analysis.
3. The applicant has not completed the training requirements.
4. The applicant materially misrepresented facts or committed fraud in the application process.
5. The applicant has been convicted of any of the following felony offenses listed in A.R.S. § 8-322(L) (1-23) as an adult:
 - Sexual abuse of a minor
 - Incest
 - 1st or 2nd degree murder
 - Kidnaping
 - Arson
 - Sexual assault
 - Sexual exploitation of a minor
 - Contributing to the delinquency of a minor
 - Commercial sexual exploitation of a minor
 - Felony offenses involving sale, distribution or transportation of, offer to sell, transport or distribute or conspiracy to sell, transport or distribute marijuana, dangerous or narcotic drugs
 - Felony offenses involving the possession or use of marijuana, dangerous drugs, or narcotic drugs
 - Burglary
 - Aggravated or armed robbery
 - Robbery
 - A dangerous crime against children as defined in A.R.S. § 13-604.01
 - Child abuse
 - Assault or aggravated assault
 - Sexual conduct with a minor
 - Molestation of a minor
 - Manslaughter
 - Exploitation of minors involving drug offenses
 - Driving under the influence of intoxicating liquor or drugs as prescribed in A.R.S. § 28-1381 or aggravated driving under the influence of intoxicating liquor or drugs as prescribed in A.R.S. § 28-1383
 - Offenses involving domestic violence
6. The applicant has charges pending for a felony or misdemeanor involving a sex offense, child abuse or neglect, or related acts that would pose risks to children of the Arizona CASA Program and the program's credibility.

7. The applicant has been found to have been convicted of a felony or misdemeanor involving a sex offense, child abuse or neglect or related acts that would pose risks to children of the Arizona CASA Program and the program's credibility.

The county coordinator may deny if one or more of the following is found:

2. The applicant has a record of any act constituting dishonesty or fraud;
3. The applicant has a record of conviction by final judgment of any felony;
4. The applicant has a record of conviction by final judgment of a misdemeanor involving moral turpitude; and,
5. The applicant has been found civilly liable in an action involving fraud, misrepresentation, material omission, misappropriation, or conversion.

***Please sign and return this with the Volunteer Application
for the Arizona CASA Program.***

I have read and understand the disqualification criteria listed herein. I further understand there is no issue or circumstance addressed in this document that would cause me to be disqualified as an applicant for the Arizona CASA Program.

Applicant Signature _____

Date _____



Arizona Supreme Court
Arizona Court Appointed Special Advocate (CASA) Program

Volunteer Application

This court complies with the appropriate requirements of the Americans with Disabilities Act. If assistance is required to complete this application due to a disability, please call: 1-800-732-8193 or 602-542-9545 (TDD).

Rev. FY01

Please type or print clearly

Personal Information

Last Name _____
First Name _____ Middle Name _____
AKA/Alias _____ Soc. Sec. Number _____

Address _____ City _____ State _____ Zip Code _____

Home Telephone _____ Fax _____ E-Mail Address _____

Can we distribute your name, address and telephone to other county volunteers? ☐ Yes ☐ No

Employment

Business Name _____

Address _____ City _____ State _____ Zip Code _____

Telephone _____ Fax _____ Hours Work/Week _____

Days Off _____ Position Title _____ Duties _____

Background Investigation

(Information is required for fingerprinting)

Date of Birth (Month/Day/Year) _____ ☐ Male ☐ Female

Place of Birth (City/State/County) _____

Height _____ Weight _____ Eye Color _____ Hair Color _____

Have you ever been convicted of any crime in this state or any jurisdiction? ☐ Yes ☐ No

If yes, please explain _____

Do you have any criminal charges pending at present? ☐ Yes ☐ No

If yes, please explain _____

Vehicle Information

Do you have access to a car? ☐ Yes ☐ No

Driver's License Number _____

State in which driver's license is issued _____

Name of Insurance Carrier _____

References

(Please list three non-relative persons)

Name _____	Relationship _____
Address/City/State/Zip _____	Telephone _____
Name _____	Relationship _____
Address/City/State/Zip _____	Telephone _____
Name _____	Relationship _____
Address/City/State/Zip _____	Telephone _____

Miscellaneous Information

List relevant work or volunteer experience _____

Languages spoken fluently, other than English _____

List any affiliation which relates to the foster care system (i.e. adoption, child advocacy, etc.) _____

There are opportunities other than child advocacy assignments to assist the Arizona CASA Program, such as clerical assistance, public relations, newsletter preparation, mailings, etc. If you would be interested in serving in any of these or other capacities, please list them. _____

I understand the Arizona CASA Program requires that I complete a personal interview, polygraph examination, fingerprint background investigation (state and national), and provide names and addresses of three non-relative references. I realize that additional information may be required. I understand any applicant found to have been convicted of, or having charges pending for, a felony or misdemeanor involving a sex offense, child abuse or neglect, or related acts that would pose risks to children of the CASA Program and the program's credibility, will not be accepted as a CASA volunteer. Upon submission of this application, I agree to comply with all rules, statutes, confidentiality laws, Administrative Orders and Codes, and Arizona CASA Program Policies and Procedures.

I hereby certify that all statements made on this application are true and correct to the best of my knowledge. I understand that by submitting this application, I authorize inquiries to be made and the release of information concerning my employment, character, and criminal history for the purpose of determining my suitability as a volunteer.

I understand that my application does not ensure acceptance into the Arizona CASA Program. I also understand that the Arizona CASA Program reserves the right to disqualify any applicant who would not be a good match for this volunteer position. Service as a CASA volunteer is by grace and not by right. I understand that the Arizona CASA Program reserves the right to terminate the service of a volunteer for any reason.

Applicant's Signature

Date

Statistical Information (Optional)

We have a program of applicant information research. The information you provide will assist the Arizona CASA Program in evaluating recruitment and selection procedures. Information provided below will not be used in any way to affect the application process, rating, or employment, nor will it be supplied to any hiring authority.

Name _____

Marital Status Single ☐ Married ☐

Race Anglo-American ☐ Latino-American ☐ African-American ☐
 Asian-American ☐ Native-American ☐ Other ☐

Arizona Legislative District _____ **U.S. Legislative District** _____

Education		Employment	
Doctoral	<input type="checkbox"/>	Employed full time in a	
Masters	<input type="checkbox"/>	related field	<input type="checkbox"/>
BA unrelated field	<input type="checkbox"/>	Employed part time in a	
BA related field	<input type="checkbox"/>	related field	<input type="checkbox"/>
Technical degree or certification	<input type="checkbox"/>	Employed full time in an	How many hours a
Associates degree	<input type="checkbox"/>	unrelated field	week do you work?
Some college or		Employed part time in an	
Tech School	<input type="checkbox"/>	unrelated field	<input type="checkbox"/>
High School Grad or GED	<input type="checkbox"/>	Retired	<input type="checkbox"/>
Grade School	<input type="checkbox"/>	Student	<input type="checkbox"/>
		Unemployed	<input type="checkbox"/>
		Other	<input type="checkbox"/>

How did you hear about the Arizona CASA Program? (*Circle one*)

CASA Brochure	CASA Staff Referral	Newspaper	Word of Mouth
Bumper Sticker	Presentation	Poster	Other (Explain)
Bookmark	FCRB Referral	Radio	
CASA Volunteer Referral	Newsletter	Television	

In the event I am accepted as a Court Appointed Special Advocate volunteer, and in case of an emergency, on my behalf call:

Name

() _____
Phone Number